



Dear Event Planner:

Thank you for considering Transcona Golf Club as the host facility for your golf event. It is our commitment to provide you and your guests with an experience that will far exceed your expectations while remaining extremely affordable.

Located within easy driving distance from any location in Winnipeg, Transcona offers a casual, yet beautiful and peaceful setting that will provide golfers of all levels with a memorable experience.

The attached tournament information package is designed to assist you in the planning stages of a successful golf event. To aid you in this effort, we have included a tournament detail sheet that will walk you through each of the steps necessary to create a flawless golf tournament. Whether it is a charity event, corporate function or a fun outing with friends, Transcona can tailor your event to meet all your requirements.

We are aware of the many challenges facing every coordinator, and we look forward to assisting you to achieve all of your golf and entertainment needs. With a commitment to service and quality in all that we do, we are confident that you will be delighted with the results.

After reviewing our package, please feel free to contact our Golf Event Coordinator to discuss the availability of dates and any questions you may have.

Again, thank you for considering Transcona Golf Club.

Sincerely,

Dave McMillan C.P.G.A.
Head Golf Professional
Transcona Golf Club
Direct (204) 222-6171
E-mail: transconaproshop@shaw.ca



2008 Tournament Information Package

Shotgun Tournament Package

\$79.95 per player

**(12:30pm – 1pm Start time weekday only)
(Minimum of 100 players)**

**Includes:
Green Fee
Shared Power Cart
Transcona Buffet
Applicable taxes and gratuity**

***All shotguns will be a scramble format with a 12:30pm – 1:00pm start Monday – Friday only.

Additional power carts are available at a cost of \$43.00 per cart (\$44.52 taxes included)

***All shot gun Tournaments will be billed for a minimum of 90 Tournament Green Fees and 90 Meals regardless of the number of players that play in the event.

*** All power carts that are ordered one week prior to the event will be paid for with the number of carts to be a minimum 45.

Tee Time Tournament

(12pm – 2pm Monday - Sunday)

**A group of 40 players or more will qualify for advanced tournament booking.
Groups under 40 players will be charged the daily Green fee rate (call for rates and available times)**

Tournament Green Fee	\$31.00 (\$32.55 taxes included)
Power Cart (up to 15 carts)	\$29.52 (\$31.00 taxes included)
Power Cart (over 15 carts)	\$43.00 (\$44.52 taxes included)

2120 Dugald Road - Winnipeg, Manitoba - R2C 3G7 - www.transconagolf.com

Telephone (204) 222-6171 - Fax (204) 224-5532 - E-mail transconaproshop@shaw.ca



Tournament Guidelines

Deposit

A non-refundable deposit of \$500.00 along with a completed tournament contract is required at the time of booking to secure your reservation.

Payment

Payment for the total invoice including green fees, power carts and meals will be payable the day of the tournament

Tournament Detail Sheet

We ask that all tournament details as well as the tournament contract are completed and forwarded to our office at least **30 days prior** to function date.

Guarantee

Final numbers must be given for **golf and dinner** at least **72 hours prior** to tournament date. The client shall be billed based on this number or for the actual number in attendance, whichever is greater.

Bag Tag

All tournament players will be issued a bag tag to be distributed by tournament organizer the day of the event

Texas Scramble Format Guidelines

This is a team competition, with three or four players to a team. Each player on the team plays his or her shot at the start of each hole. The team decides which shot to play on this and all subsequent shots. Play continues on the hole until any team member holes out a shot at which point the hole is scored.

The team must count each players tee shot a minimum of (_____) for this round of golf.

If a team only has three players, have one player play two shots each time consecutively through 6 holes and then switch.

To speed up pace of play; ensure players have an extra ball ready to drop in case their ball is lost.



Event Enhancements

Items with Transcona Logo

If you are interesting in purchasing the following items, please let us know in advance to ensure quantities

Transcona Logo Ball	\$2.50 per each or \$6.50 per sleeve
Tees	\$1.50 per package
Divot Tool	\$1.95 each
Metal Pocket Divot Tool w/ Ball Marker	\$14.95 each
Metal Ball Marker	\$4.95 each

Custom First Tee Gifts

Custom logo available – ask us for details & pricing

Hats	Head Covers
Golf Shirts	Golf Balls
Wind Shirts	Golf Bags
Towels	Etc...

Also Available

Rental Clubs	\$15.00
Premium Rental Clubs	\$35.00
Pull Cart Rentals	\$3.77

Take out the guess work!

Reward your players with a Transcona Pro Shop merchandise gift certificate

Pro Shop Merchandise Gift Certificate	Available in any denomination you choose
Green Fee Passes	\$29.52 each to play any day of the week

Prices do not include applicable taxes unless otherwise stated



Food and Beverage

Please circle any options that apply and fax with tournament detail sheet

Breakfast Options

Hot Breakfast Buffet **\$ 7.95 per person**
Muffins, Danish, Scrambled Eggs, Bacon, Ham, Sausage and Hash Browns and Coffee or Tea

Lunch Options

Soup and Sandwich Buffet **\$ 6.95 per person**
Soup of the day served with assorted sandwiches and coffee or Tea

BBQ Lunch **\$ 6.95 per person**
Choice of Hamburger or Hotdog, Potato Chips and a Canned Pop
Served outdoors, weather permitting

Dinner Options

Sit Down (up to 50 people) **\$17.95 per person**

Choose one selection from each of the following:

Main Entree	Salad	Potato	Vegetable
8oz Sirloin Steak	Garden Salad	Baked Potato	Vegetable Medley
Chicken Cordon Bleu	Caesar Salad	Cheddar Chive Mashed	Honey Glazed carrots
Veal with Mushroom gravy	Pasta Salad	Roast Potato	Corn o Brian
	Coleslaw		

Clubhouse Buffet (a minimum of 50 people)

8oz Steak **\$17.95 per person**
BBQ Chicken (two 4 oz chicken breasts) **\$17.95 per person**

The above buffet options are served with dinner rolls,
Garden Salad or Caesar Salad,
Vegetable Medley and
Roast Potatoes or Baked Potato

All Food and Beverage prices are subject to applicable taxes and 15% Gratuity

2120 Dugald Road - Winnipeg, Manitoba - R2C 3G7 - www.transconagolf.com
Telephone (204) 222-6171 - Fax (204) 224-5532 - E-mail transconaproshop@shaw.ca



The Transcona Buffet (50 person minimum) \$ 19.95 per person

Please circle options below and fax with tournament detail sheet

Salads

(Choose 3 of the Following or add \$2.00 for additional options)

- Garden Salad
- Classic Caesar Salad
- Pasta Salad
- Old Fashioned Potato Salad
- Creamy Coleslaw
- Sweet and Dilled Pickle Platter
- Cheese Platter

Vegetables

(Choose 1 of the following or add \$2.00 for additional options)

- Honey Glazed Baby Carrots
- Corn O Brian
- Vegetable Medley

Starches

(Choose 1 of the following or add \$2.00 for additional options)

- Baked Potato
- Roast Potato
- Cheddar Chive Mashed
- Rice Pilaf

Hot Accompaniments

(Choose 1 of the following or add \$3.00 for additional options)

- Meatballs and Mushroom Gravy
- Cabbage Rolls
- Perogies
- Meat Lasagna
- Honey Garlic Ribs
- Sweet and Sour Ribs

Hot Entrees

(Choose 1 of the following or add \$3.50 for additional options)

- Barron of Beef
- Roast Pork Loin
- Maple Glazed Ham
- BBQ Chicken

To Finish

(Choose 1 of the following or add \$1.50 for additional options)

- Fresh Fruit Tray (seasonal) or Assorted Dainties

Dinner Rolls, Coffee and Tea are included

~ ~ ~ ~ ~

Beverages

ALL BEVERAGES WILL BE AT PRESENT BAR PRICING

If there is a menu item that you may be interested in that is not listed, please do not hesitate to contact us and we would be happy to accommodate your request.

All Food and Beverage prices are subject to applicable taxes and 15% Gratuity



Tournament Detail Sheet

Please complete this form and fax it to 224-5532 at least **30 days prior to event**

Name of Event: _____	Event Date: _____
Contact Person: _____	Event Time: _____
Telephone #: _____	Fax #: _____
Contact Person on site at: _____	Registration Time: _____
Registration Location (circle):	<input type="checkbox"/> Outside Pro shop <input type="checkbox"/> Inside Clubhouse

Golf / Course Details									
Number of Players _____	Number of Carts _____			Number of Rental Clubs _____					
Scoring by club? Yes No	Format: _____								
Cart Signs by club? Yes No	Pairing list to be given when: _____								
Longest Drive (Men) #4 #12 #17 None	Longest Drive (Ladies) #4 #12 #17 None								
Closest to the Pin (Men) #8 #11 #14 None	Closest to the Pin (Ladies) #8 #11 #14 None								
Hole in One: #8 #11 #14 #16 None	Minimum Yardage: _____								
Putting Contest: Yes No	Other Contest Details: _____								
Course Signage by club? Yes No	Signage sheet to be given when: _____								

Food and Beverage Details									
Breakfast Time: _____	Yes	No	How many _____	Option _____					
Lunch Time: _____	Yes	No	How many _____	Option _____					
Dinner Time: _____	Yes	No	How many _____	Option _____					
<hr/>									
Cash Bar / Cart	Yes	No	Beverage Tickets	Yes	No	# _____			
Tables of	8	10	Reserved Tables	Yes	No	# _____			
How many prize tables?	_____		Other	_____					
Microphone	Yes	No	Linen add \$.99 (Color)	Yes	No	_____			



Tournament Contract

Terms and Conditions

1. Tournaments are defined as 40 or more players.
2. We ask that all players have his/her own set of clubs. Rental sets are available from the pro shop for a fee of \$ 15.00 per set. Please book in advance as we have a limited number of sets available.
3. We ask that a representative shall be appointed by the client, for contact purposes, tournament organization, tee time starting and conduct of participants throughout the tournament.
4. All tournaments may book up to one year in advance.
 - a) Upon deposit of \$500.00
 - b) Shotgun start tournaments shall be booked for no less than 100 participants and payment for minimum of 100 shall be paid to Transcona Golf Club. No shotguns on weekends or holidays.
 - c) Participant numbers for golf and dinner must be confirmed **30 days** in advance of the event. The client shall be billed for final numbers given **72 hours** prior to event.
 - d) Carts **must** be confirmed no later than **30 days** prior to event.
 - e) Full payment is required the day of the tournament prior to commencement of play.
 - f) For your convenience, we ask that a credit card account be set-up for the event. Any extras occurring on the day will be charged to this account. The client or organizer is the only person that can approve purchases being applied to the event credit card.
5. We ask that no outside food will be allowed on site without the expressed permission of the Director of Food and Beverage by way of corkage / service fee.
6. The client acknowledges that the sale, service and consumption of alcoholic beverages, is regulated by the Manitoba Liquor Commission. As such, **all alcoholic beverages consumed at the Transcona Golf Course clubhouse as well as on the course or grounds must be purchased from the Transcona Golf Club.** Non-compliance of this law will result in cancellation of the tournament and no refund will be granted.
7. The client shall be responsible for any damages to property or theft of the Transcona Golf Club property caused by the client and / or his or her tournament participants.
8. In the event of course closure due to severe weather conditions, the Transcona Golf Club agrees to provide an alternate date for the tournament. Once the tournament starts there shall be no rain checks nor shall an alternate date be provided.
9. Dress Code – Acceptable sportswear or golf attire is to be worn at all times. Bathing attire, tank tops, tube tops, mesh shirts, short-shorts, tennis outfits or other dress of similar nature will be unacceptable. Shoes with spikes or cleats not designed for golf are also unacceptable. Please call the Golf Shop for further clarification.

2120 Dugald Road - Winnipeg, Manitoba - R2C 3G7 - www.transconagolf.com

Telephone (204) 222-6171 - Fax (204) 224-5532 - E-mail transconaproshop@shaw.ca



Acknowledgement

I have read and agree to the following terms and conditions of the Transcona Golf Club contract.

Transcona Golf Club Signature

Client Signature

Transcona Golf Club – Printed Name

Client – Printed Name

Today's Date

Event Date / Start Time

Payment Method

Deposit Amount

Date Received

Tournament Name: _____

Company address: _____

Contact Person: _____

E-mail: _____

Contact Phone: _____

Fax Number: _____

Number of Players _____

Number for Dinner _____

Number of Carts _____

Number for Lunch / Breakfast _____

**Please submit a copy of this contract with the \$500.00 deposit to:
Transcona Golf Club ~ 2120 Dugald Road ~ Winnipeg, MB ~ R2C 3G7
Also, please fax a copy of the contract to our office to (204) 224-5532**