



Dear Event Planner:

Thank you for considering Transcona Golf Club as the host facility for your golf event. It is our commitment to provide you and your guests with an experience that will far exceed your expectations while remaining extremely affordable.

Located within easy driving distance from any location in Winnipeg, Transcona offers a casual, yet beautiful and peaceful setting that will provide golfers of all levels with a memorable experience.

The attached tournament information package is designed to assist you in the planning stages of a successful golf event. To aid you in this effort, we have included a tournament detail sheet that will walk you through each of the steps necessary to create a flawless golf tournament. Whether it is a charity event, corporate function or a fun outing with friends, Transcona can tailor your event to meet all your requirements.

We are aware of the many challenges facing every coordinator, and we look forward to assisting you to achieve all of your golf and entertainment needs. With a commitment to service and quality in all that we do, we are confident that you will be delighted with the results.

After reviewing our package, please feel free to contact our Golf Event Coordinator to discuss the availability of dates and any questions you may have.

Again, thank you for considering Transcona Golf Club.

Sincerely,

Dave McMillan C.P.G.A.  
Head Golf Professional  
Transcona Golf Club  
Direct (204) 222-6171  
E-mail: [transconaproshop@shaw.ca](mailto:transconaproshop@shaw.ca)



## 2009 Tournament Information Package

**Full Shotgun Tournament Package (Based on 100 players) \$81.50 per player**

(12pm – 1pm Start time weekday only)  
(Minimum of 100 players)

**Includes:**  
**Green Fee**  
**Shared Power Cart**  
**Transcona Buffet**  
**Applicable taxes and gratuity**

### Shotgun Tournament Rules

- Minimum of 100 paid Green Fees and 50 paid power carts
- Dress code will apply for all tournament players and volunteers
  - All players must have their own set of clubs
- Tournament Time Limit will apply ( a maximum of 5 ½ hours for all tournaments) marshals will be instructed to enforce.
  - All Shotgun Tournament will play a Texas Scramble Format
- Shotgun Tournaments will be played on Weekdays only with either a 12:30 or 1PM starting time.
- All other rules are covered in the agreement under terms and conditions.
  - Texas Scramble rules are also outlined later in the agreement.

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\*\*\*Additional power carts are available at a cost of \$43.00 per cart (\$44.52 taxes included)\*\*\*

### Tee Time Tournament

(12pm – 2pm Monday - Sunday)

<b>Green Fee</b>	<b>\$33.33 (\$35.00 taxes included)</b>
<b>Power Cart (up to 15 carts)</b>	<b>\$33.33 (\$35.00 taxes included)</b>
<b>Power Cart (over 15 carts)</b>	<b>\$43.00 (\$45.15 taxes included)</b>

2120 Dugald Road - Winnipeg, Manitoba - R2C 3G7 - [www.transconagolf.com](http://www.transconagolf.com)

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## Tournament Guidelines

### Deposit

A non-refundable deposit of \$500.00 along with a completed tournament contract is required at the time of booking to secure your reservation.

### Payment

Payment for the total invoice including green fees, power carts and meals will be payable the day of the tournament

### Tournament Detail Sheet

We ask that all tournament details as well as the tournament contract are completed and forwarded to our office at least **30 days prior** to function date.

### Guarantee

**Final numbers** must be given for **golf and dinner** at least **72 hours prior** to tournament date. The client shall be billed based on this number or for the actual number in attendance, whichever is greater.

### Bag Tag

All tournament players will be issued a bag tag to be distributed by tournament organizer the day of the event

## Texas Scramble Format Guidelines

This is a team competition, with three or four players to a team. Each player on the team plays his or her shot at the start of each hole. The team decides which shot to play on this and all subsequent shots. Play continues on the hole until any team member holes out a shot at which point the hole is scored.

The team must count each players tee shot a minimum of (\_\_\_\_\_) for this round of golf.

If a team only has three players, have one player play two shots each time consecutively through 6 holes and then switch.

To speed up pace of play; ensure players have an extra ball ready to drop in case their ball is lost.

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## Event Enhancements

Discount for all Tournaments on Prizes!

We offer a fully stocked pro shop and specialize in Tournament prize tables.  
Check out our pre tournament pro shop specials.

### Custom First Tee Gifts

Custom logo available – ask us for details & pricing

Hats  
Golf Shirts  
Wind Shirts  
Towels

Head Covers  
Golf Balls  
Golf Bags  
Etc...

### Also Available

Rental Clubs	\$17.50
Premium Rental Clubs	\$35.00
Pull Cart Rentals	\$3.81

### Take out the guess work!

Reward your players with a Transcona Pro Shop merchandise gift certificate

Pro Shop Merchandise Gift Certificate  
Green Fee passes

Available in any denomination you choose  
\$33 each to play any day of the week



## Food and Beverage

Please circle any options that apply and fax with tournament detail sheet

### Breakfast Options

#### Hot Breakfast Buffet

**\$ 7.95 per person**

Scrambled Eggs, Bacon, Ham, Sausage and Hash Browns and Coffee or Tea

### Lunch Options

#### Soup and Sandwich Buffet

**\$ 5.95 per person**

Soup of the day served with assorted sandwiches

#### BBQ Lunch

**\$ 6.95 per person**

Choice of Hamburger or Hotdog, Potato Chips and a Canned Pop  
Served outdoors, weather permitting

### Dinner Options

#### Sit Down (up to 50 people)

**\$17.50 per person**

**Choose one selection from each of the following:**

#### Main Entree

8oz Sirloin Steak  
Chicken Cordon Bleu  
Veal with Mushroom gravy

#### Salad

Garden Salad  
Caesar Salad  
Pasta Salad  
Coleslaw

#### Potato

Baked Potato  
Cheddar Chive Mashed  
Roast Potato

#### Vegetable

Vegetable Medley  
Honey Glazed carrots  
Corn o Brian

### Clubhouse Buffet (a minimum of 50 people)

#### 8oz Steak

**\$17.50 per person**

#### BBQ Chicken

**\$17.50 per person**

The above buffet options are served with dinner rolls,  
**Garden Salad or Caesar Salad,**  
Vegetable Medley and  
**Roast Potatoes or Baked Potato**

All Food and Beverage prices are subject to applicable taxes and 15% Gratuity

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**The Transcona Buffet (50 person minimum) \$ 19.95 per person**

Please circle options below and fax with tournament detail sheet

**Salads**

(Choose 3 of the Following or add \$2.00 for additional options)

Garden Salad	Creamy Coleslaw
Classic Caesar Salad	Sweet and Dilled Pickle Platter
Pasta Salad	Cheese Platter
Old Fashioned Potato Salad	

**Vegetables**

(Choose 1 of the following or add \$2.00 for additional options)

Honey Glazed Baby Carrots	Vegetable Medley
Corn O Brian	

**Starches**

(Choose 1 of the following or add \$2.00 for additional options)

Baked Potato	Mashed
Roast Potato	Rice Pilaf

**Hot Accompaniments**

(Choose 1 of the following or add \$3.00 for additional options)

Meatballs and Mushroom Gravy	Meat Lasagna
Cabbage Rolls	Honey Garlic Ribs
Perogies	Sweet and Sour Ribs

**Hot Entrees**

(Choose 1 of the following or add \$3.50 for additional options)

Barron of Beef	Maple Glazed Ham
Swiss Steak	BBQ Chicken

**To Finish**

(Choose 1 of the following or add \$1.50 for additional options)

Fresh Fruit Tray (seasonal) or Assorted Dainties

Dinner Rolls, Coffee and Tea are included

**Beverages**

- A full bar service will be available.
- Bottled wine available upon request.

\*\*\*If there is a menu item that you may be interested in that is not listed, please do not\*\*\*  
Hesitate to contact us and we would be happy to accommodate your request.

All Food and Beverage prices are subject to applicable taxes and 15% Gratuity

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## Tournament Detail Sheet

\*\*Please complete this form and fax it to 224-5532 at least **30 days prior** to event\*\*

Name of Event: _____	Event Date: _____
Contact Person: _____	Event Time: _____
Telephone #: _____	Fax #: _____
Contact Person on site at: _____	Registration Time: _____
Registration Location (circle):	<input type="checkbox"/> Outside Pro shop <input type="checkbox"/> Inside Clubhouse

Golf / Course Details									
Number of Players _____	Number of Carts _____			Number of Rental Clubs _____					
Scoring by club?      Yes      No	Format: _____								
Cart Signs by club?      Yes      No	Pairing list to be given when: _____								
Longest Drive (Men)      #4      #12      #17      None	Longest Drive (Ladies) #4      #12      #17      None								
Closest to the Pin (Men)      #8      #11      #14      None	Closest to the Pin (Ladies)      #8      #11      #14      None								
Hole in One:      #8      #11      #14      #16      None	Minimum Yardage: _____								
Putting Contest:      Yes      No	Other Contest Details: _____								
Course Signage by club?      Yes      No	Signage sheet to be given when: _____								

Food and Beverage Details									
Breakfast    Time: _____	Yes	No	How many _____	Option _____					
Lunch        Time: _____	Yes	No	How many _____	Option _____					
Dinner       Time: _____	Yes	No	How many _____	Option _____					
Cash Bar / Cart	Yes	No	Beverage Tickets	Yes	No	# _____			
Tables of      8	10	Reserved Tables	Yes	No	# _____				
How many prize tables? _____		Other _____							
Microphone	Yes	No	Linen add \$.99 (Colour)	Yes	No	_____			



## Tournament Contract

### Terms and Conditions

1. Tee Time Tournaments are defined as 40 or more players. Events with less players will be subject to the same terms and conditions and be subject to availability at the Tournament Directors discrepancy.
2. We ask that all players have his/her own set of clubs. Rental sets are available from the pro shop for a fee of \$ 17.50 per set. Please book in advance as we have a limited number of sets available.
3. We ask that a representative shall be appointed by the client, for contact purposes, tournament organization, tee time starting and conduct of participants throughout the tournament. This person will be responsible to see all damages to the facility incurred during the event are dealt with and taken care of before the event will be rebooked in the future.
4. All tournaments may book up to one year in advance.
  - a) Upon deposit of \$500.00
  - b) Shotgun start tournaments shall be booked for no less than 100 participants and payment for minimum of 100 shall be paid to Transcona Golf Club. No shotguns on weekends or holidays.
  - c) Participant numbers for golf and dinner must be confirmed **30 days** in advance of the event. The client shall be billed for final numbers given **72 hours** prior to event.
  - d) Carts **must** be confirmed no later than **10 days** prior to event.
  - e) Full payment is required the day of the tournament prior to commencement of play.
  - f) For your convenience, we ask that a credit card account be set-up for the event. Any extras occurring on the day will be charged to this account. The client or organizer is the only person that can approve purchases being applied to the event credit card.
5. We ask that no outside food will be allowed on site without the expressed permission of the Director of Food and Beverage by way of corkage / service fee.
6. The client acknowledges that the sale, service and consumption of alcoholic beverages, is regulated by the Manitoba Liquor Commission. As such, **all alcoholic beverages consumed at the Transcona Golf Course clubhouse as well as on the course or grounds must be purchased from the Transcona Golf Club.** Non-compliance of this law will result in cancellation of the tournament and no refund will be granted.
7. The client shall be responsible for any damages to property or theft of the Transcona Golf Club property caused by the client and / or his or her tournament participants.
8. In the event of course closure due to severe weather conditions, the Transcona Golf Club agrees to provide an alternate date for the tournament. Once the tournament starts there shall be no rain checks nor shall an alternate date be provided.
9. Dress Code – Acceptable sportswear or golf attire is to be worn at all times. Bathing attire, tank tops, tube tops, mesh shirts, short-shorts, or other dress of similar nature will be unacceptable. All shirts will have sleeves with the exception of ladies sleeveless golf shirts that must have a collar. Shoes with spikes or cleats not designed for golf are also unacceptable. Please call the Golf Shop for further clarification. This dress code will be followed on the premises including the clubhouse and golf course and parking lot all times during the event. The dress code will be in effect for all participants , volunteers and visitors of the event.

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**Acknowledgement**

I have read and agree to the following terms and conditions of the Transcona Golf Club contract.

\_\_\_\_\_  
Transcona Golf Club Signature

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Transcona Golf Club – Printed Name

\_\_\_\_\_  
Client – Printed Name

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Event Date / Start Time

\_\_\_\_\_  
Payment Method

\_\_\_\_\_  
Deposit Amount

\_\_\_\_\_  
Date Received

Tournament Name: \_\_\_\_\_

Company address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Number of Players \_\_\_\_\_

Number for Dinner \_\_\_\_\_

Number of Carts \_\_\_\_\_

Number for Lunch / Breakfast \_\_\_\_\_



Please submit a copy of this contract with the \$500.00 deposit to:  
Transcona Golf Club ~ 2120 Dugald Road ~ Winnipeg, MB ~ R2C 3G7  
Also, please fax a copy of the contract to our office to (204) 224-5532